



## **City of San Antonio**

### ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposals - Annual Contract for Landscape and Irrigation System Services for San Antonio International Airport

Solicitation Number: RFCSP 14-056, 6100004744

Description: The City of San Antonio, Aviation Department, seeks proposals for an annual contract to provide all labor, equipment, materials, tools, and expertise required to perform landscape, mowing, and irrigation maintenance services at the San Antonio International Airport.

Applicable Product Categories: 98836; 93437

Date Issued: Friday, September 26, 2014

Due Date & Time: Monday, October 27, 2014 at 2:00 p.m.

Staff Contact Person: Marisol Amador, Procurement Specialist III, [marisol.amador@sanantonio.gov](mailto:marisol.amador@sanantonio.gov)

#### **Evaluation Committee Voting Members:**

Mark McCarthy, Airfield Facilities Manager, Aviation Department

Mike Brozovic, Supply & Service Superintendant, Aviation Department

Brian Schuetze, Horticulturist, Aviation Department

**Pursuant to Section 003 – Instructions for Respondents, Part A, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.**

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below on or before 7 calendar days prior to the date proposals are due. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

**Marisol Amador, Procurement Specialist III**

**City of San Antonio, Aviation Department**

[marisol.amador@sanantonio.gov](mailto:marisol.amador@sanantonio.gov)

Questions submitted and the City's responses will be posted with this solicitation.

**To view this solicitation**, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov)

**Note:** After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list